

GENERAL INFORMATION

ADMINISTRATIVE STAFF

Principal (7th – 12th).....Sharolyn Larson
 Director of Student AffairsAlberta Britton
 Athletic DirectorDavid Voortman
 High School CounselorTeresa Perez-Ruiz
 Dir. of Curriculum & Instruction..Cindy Alavezos
 Principal (K-6th) Michelle Mott
 Director of Operations..... Marsha Holbrook
 Preschool Director Tyra Toney
 Development Coordinator..... Julie Lunsford
 Registrar Gloria Merriam
 Admin AssistantDeena Biondolillo
 Admin Assistant Vivian Hoerth
 High School Admin Assistant..... Lisa Hanks
 Accountant Linda Barrios

MISSION STATEMENT

The mission of Big Valley Christian School is to nurture and equip students to impact the world for Christ.

EXPECTED SCHOOL WIDE LEARNING RESULTS (ESLR's)

Big Valley Christian School students will:

- Be in pursuit of spiritual maturity
- Be in pursuit of academic excellence
- Be responsible citizens
- Be effective communicators

VISION STATEMENT

The vision of Big Valley Christian School is to glorify God by striving to reach the highest standard of Christian education.

ACCREDITATION STATEMENT

The academic program at Big Valley Christian School is designed to give the student the strongest possible background in the basic learning skills. Big Valley Christian School has earned full accreditation from the *Association of*

Christian Schools International (ACSI) and the *Western Association of Schools and Colleges (WASC)*. Our school is registered through the Private School Affidavit with the State Department of Education. The curriculum meets or exceeds the prescribed requirements of the State of California, the Western Association of Schools and Colleges, and the Association of Christian Schools International.

NON-DISCRIMINATION STATEMENT

Big Valley Christian School admits students of any race, color, national, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, nationality, or ethnic origin in administration of its educational policies, admissions policies, scholarship and tuition assistance policies, and athletic and other school administered programs. However, Big Valley Christian School reserves the right to refuse admission to anyone unwilling to comply with the school's policies or unable to meet and/or achieve the school's levels of academic or behavioral standards.

STATEMENT OF EDUCATIONAL PURPOSE

At Big Valley Christian School we believe that an educational program should provide a secure, yet challenging environment that promotes the physical, cognitive, social, emotional, and spiritual development of a child. Such a program is possible to the degree that we apply our knowledge of how children learn and develop to our program practices.

STATEMENT OF EDUCATIONAL PHILOSOPHY

Big Valley Christian School believes the Bible is the key component in all education. It provides a unifying frame for every subject and it gives life and power to the entire curriculum.

Big Valley Christian School supports the biblical truth that parents are responsible to train their children. With the cooperation of home and church, it is the school's focus to instill in each student the moral strength, spiritual insight, and academic integrity to live his or her life as a responsible citizen and an effective Christian.

STATEMENT OF EDUCATIONAL GOALS

The educational goals at Big Valley Christian School are designed to foster and complement a student's development in four areas: spiritually, mentally, socially and physically. These areas parallel the growth of Jesus Christ as expressed in Luke 2:52, "*And Jesus kept increasing in wisdom and stature, and in favor with God and men.*"

DISCIPLINE PHILOSOPHY

Discipline and love should be synonymous. At Big Valley Christian School, we follow the scriptural admonition given in Hebrews 12:4 - 13. Our disciplinary goal is for our students to ultimately imitate Jesus Christ. This fosters an atmosphere which is conducive to learning for all students. The standards of conduct at Big Valley Christian School are the guideposts for this journey toward training in self-discipline "*...later on however, it produces the harvest of righteousness and peace for those who have been trained by it.*" Hebrews 12:11b.

Big Valley Christian School seeks to:

- Establish clear and consistent biblical and educational standards of conduct which every student is expected to follow
- Make sure that the student understands why specific behavior was wrong and the alternatives open to them in making a right choice
- Apply God's Word to the solution of the offense; pray with and for the student
- Apply consistent discipline and

- reasonable consequences to the offense
- Guide in righting the wrong through accepting responsibility through confession, repentance, restitution, reconciliation and restoration.

STUDENT CONDUCT PRINCIPLES

The standards of student conduct which imitate those of our Savior are at the heart of a Christian education. It says in Ephesians 5:1, "*Be imitators of God therefore, as dearly loved children . . .*"

Students who commit themselves to the following principles will find it much easier to practice the behavior required which promotes a quality educational environment.

Truthfulness

In Ephesians 4:25 it says, "*Therefore each of you must put off falsehood and speak truthfully to his neighbor, for we are all members of one body.*"

Self-Control

In James 1:20 it says, "*For man's anger does not bring about the righteous life that God desires.*"

Honesty

In Philippians 4:8 it says, "*Finally, brothers, whatever is true, whatever is noble, whatever is right, whatever is pure, whatever is lovely, whatever is admirable--if anything is excellent or praiseworthy--think about such things.*"

Wholesome Speech

In Ephesians 4:29 it says, "*Do not let any unwholesome talk come out of your mouths, but only what is helpful for building others up according to their needs, that it may benefit those who listen.*"

Positive Attitude

In Ephesians 4:31 it says, "*Get rid of all bitterness, rage and anger, brawling and slander, along with every form of malice.*"

Love for Another

In Ephesians 5:2 it says, ". . . and live a life of love, just as Christ loved us and gave himself up for us as a fragrant offering and sacrifice to God."

Respect

In Philippians 2:3 – 4 it says "Do nothing out of selfish ambition or vain conceit, but in humility consider others better than yourselves. Each of you should look not only to your own interest, but also to the interest of others."

SEXUAL HARASSMENT POLICY**Policy**

BVCS is committed to maintaining an academic environment in which all individuals treat each other with dignity and respect and which is free from all forms of intimidation, exploitation and harassment, including sexual harassment. This school is prepared to take action to prevent and correct any violations of this policy. Anyone who violates this policy will be subject to discipline, up to and including termination or expulsion.

Definition of Sexual Harassment

"Sexual harassment" means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the work or educational setting.

Examples of Sexual Harassment

Unwelcome sexual conduct of this type can include a wide range of verbal, visual or physical conduct of a sexual nature. Among the types of conduct that would violate this policy are the following:

- Unwanted sexual advances or propositions
- Offering academic benefits in exchange for sexual favors
- Making or threatening reprisals after a negative response to sexual advances
- Visual conduct such as leering, making sexual gestures, displaying sexually

suggestive objects or pictures, cartoons or posters

- Verbal conduct such as making or using derogatory comments, epithets, slurs and jokes
- Verbal abuse of a sexual nature, graphic verbal commentaries about an individual's body, sexually degrading words used to describe an individual, suggestive or obscene letters, notes or invitations
- Physical conduct such as touching, assaulting, impeding or blocking movements

What to do if you Experience or Observe Sexual Harassment

Individuals who feel that they have been subjected to conduct of a harassing nature are encouraged to promptly report the matter to one of these school officials: Teacher, Administrator or School Counselor. Students who observe conduct of a sexually harassing nature are also encouraged to report the matter to one of the school officials listed above.

Confidentiality

Every effort will be made to protect the privacy of the parties involved in any complaint. However, the school reserves the right to fully investigate every complaint, and to notify a student's parents, guardian and appropriate government officials as the circumstance warrants.

Protection Against Retaliation

It is strictly against the school's policy to discriminate or retaliate against any person who has filed a complaint concerning sexual harassment or has testified, assisted or participated in any manner in any investigation proceeding or hearing concerning sexual harassment.

Procedure for Investigation of the Complaint and for Taking Corrective Action

When one of the school officials designated in this policy receives a complaint, he or she shall immediately inform an Administrator. An

Administrator will direct an investigation. If the investigation confirms the allegations, prompt corrective actions shall be taken. The individual who suffered the harassing conduct shall be informed of the corrective action taken. In addition, any employee or student found to be responsible for sexual harassment in violation of this policy will be subject to appropriate disciplinary action up to and including expulsion or termination.

BULLYING - ANOTHER FORM OF HARASSMENT

Background

Bullying, another form of harassment, is a distortion of how God intended us to live in relationships emotionally, physically, spiritually and socially. Our task is to nurture students toward that which God intended. All harassment and bullying has a negative impact on the learning environment, and therefore cannot be condoned.

Generally, bullying or harassment is a conduct that is known, or ought reasonably to be known, to be unwelcome. Bullying can be a single incident or a series of incidents; it may be in spoken or written form. The unwelcome comment or conduct does not have to be directed at a specific person for bullying to occur. Comments or conduct that ridicule a group may give rise to an offensive environment and this is bullying or harassment.

Discipline

Bullying of any sort is in direct opposition to all the values and morals that BVCS adheres to. Because bullying is totally contrary to the school mission statement and the ESLR's, any student who engages in bullying behaviors will be subject to disciplinary action up to and including expulsion from school. The severity of the disciplinary action will be based upon the circumstances of the infraction.

PARENT-SCHOOL RELATIONSHIP

We believe that parents are biblically obligated for the education of their children and that the school comes alongside to assist in this training. We recognize our responsibility to uphold the sanctity and integrity of the family while providing a biblically-centered education.

It is the goal of Big Valley Christian School to encourage, support, and reinforce the family in the areas of church attendance, biblical standards of conduct, discipline, as well as honor and respect for parents. In addition, it is the School's desire to assist and cooperate closely with parents in the academic and character development of the student.

If for any reason the student and/or parent cannot support Big Valley Christian School, the parent will not try to change the School to fit their needs, but will withdraw the student quietly, without delay.

Also, within the parent-school relationship, BVCS reserves the right to disenroll any student if it is determined by the Administration to be in the best interest of either the student or the School.

Confidentiality

Family Education Right and Protection Act limits the school's ability to disclose information regarding any student information. FERPA restricts school officials from releasing personally identifiable information from a minor's record without parental consent, an emergency or a court order.

CHRISTIAN TRAINING

Big Valley Christian School acts in a supportive role to reinforce the Christian training in the home. This is accomplished through daily Bible instruction, a biblically integrated curriculum, weekly chapels, prayer, scripture memorization, and the encouragement to attend church.

The Church is an institution that should be part of every young person's life. We do not require church attendance as a condition of continued enrollment in K - 8th grade. However, we strongly urge our students and parents to join and attend a church that recognizes Jesus Christ as Lord, teaches the authority and perfection of the Bible, and emphasizes the application of biblical principles for daily living. Church attendance is a High School requirement for admission and continued enrollment.

Big Valley Christian School's biblical role is to work in conjunction with the home to mold students to be Christ-like. On occasion, the atmosphere or conduct within a particular home may be counter or in opposition to the biblical lifestyle the school teaches. This includes, but is not necessarily limited to, sexual immorality, homosexual orientation, or inability to support the moral principles of the school. **In such cases, the school reserves the right, within its sole discretion, to refuse admission of an applicant or to discontinue enrollment of a student.**

STATEMENT OF FAITH

We believe and accept the following statements as essentials for the unity and practice of the members of the church:

1. THE AUTHORITY OF THE BIBLE

II Timothy 3:16-17; II Peter 1:19-21

We believe the 66 books of the Old and New Testaments are a complete and final revelation from God, without error in the original autographs, and sufficient in themselves as our only rule of faith and practice.

2. THE TRIUNITY OF GOD

Matthew 28:19, II Corinthians 13:14

We believe that God manifests Himself in three distinct and separate Persons (Father, Son and Holy Spirit), each of Whom is God and to be honored and worshipped as God.

3. THE PERSON AND WORK OF JESUS CHRIST

Matthew 1:23; John 1:1, 14, 29; 3:16; I Corinthians 15:3,4,12,19; Hebrews 4:15; I John 2:1-2;
Acts 1:9-11

We believe that Jesus Christ is God manifest in the flesh, born of a virgin, sinless, crucified for our sins, resurrected from the dead, ascended to heaven, and coming back again to establish His Kingdom on earth.

4. THE MINISTRY OF THE HOLY SPIRIT

John 3:5; 14:16-17; 16:7-13; Romans 8:14; I Corinthians 6:11,19; 12:13; Galatians 5:16-17; Ephesians 4:30; 5:18; Acts 1:8

We believe the Holy Spirit is God, convicting the world, causing spiritual birth, baptizing all believers into one body in Christ, indwelling, sealing, sanctifying, guiding, and teaching every believer, as well as filling and controlling those who walk in obedience to God and His Word.

5. THE CREATION AND FALL OF MAN

Genesis 1:26-28; 2:7; 3:1-24; Romans 3:23; 5:12; Ephesians 2:3

We believe that man was created by God in His own image, and not the product of evolution or animal ancestry; that he fell into sin by personal disobedience to the revealed will of God, and that all men and women are sinful in nature and practice, and unable to save themselves.

6. THE SALVATION OF MAN

John 3:16; 14:6; Acts 16:31; Romans 3:24; 6:23; 10:9-10; Ephesians 2:8-10; Titus 3:5; I Peter 1:18-19, 22-25; I John 5:11-13

We believe that salvation from sin, death, and hell is the free gift of God's grace to every one who believes in Jesus Christ as Lord and Savior, and that every believer has eternal life and complete security in the finished work of Jesus Christ when He died on the cross for our sins, and arose from the

dead, thus guaranteeing our own resurrection and eternal life.

7. THE ETERNAL CONSEQUENCES OF THE GOSPEL

Matthew 25:46; John 3:16; 5:24; 10:28-29; Romans 9:22-24; II Corinthians 5:8; I Thessalonians 1:9-10; 4:13-18; II Thessalonians 1:7-10; Jude 23-24; Revelation 20:11-15

We believe in the eternal life of all believers in a new heaven and a new earth, and that upon physical death, they go immediately to be with Christ in heaven awaiting their future bodily resurrection at the second coming of Christ, and in the resurrection of all unbelievers to stand before the Great White Throne Judgment of God from which they will be cast into eternal fire and everlasting punishment.

8. THE EXISTENCE OF ANGELS

Isaiah 14:13-14; Ezekiel 28:13-17; Matthew 12:24-26; John 8:44; John 12:31-32; II Corinthians 4:4; Ephesians 2:1-3; 6:12-18; Revelations 12:9-10; 20:10

We believe that all angels, including Satan, were created by God, and that Satan, through pride and sinful ambition, rebelled against God, becoming the great adversary of God and His people. These spirit beings possess supernatural powers, but are limited by the permissive will of God. Satan, as leader of evil angels (demons) was defeated and judged at the cross of Jesus Christ, and his final destiny is everlasting punishment in the lake of fire (hell).

9. THE CHURCH OF JESUS CHRIST

Matthew 16:18; 28:19-20; John 13:1-17; Acts 2:41-47; I Corinthians 11:17-34; I Corinthians 12:13; Ephesians 1:22-23; Colossians 1:18

We believe that all believers from the day of Pentecost in Acts 2 until the return of Jesus Christ are members of the Church, the body of Christ, and that the visible

manifestation of earth is local churches where believers assemble for teaching, fellowship, prayer, and observance of Christ's commands regarding baptism and communion. We believe in water baptism by immersion in the name of the Father, and the Son, and of the Holy Spirit, and in remembering the night our Lord was with His disciples in the Upper Room by observing the bread and the cup, the washing of feet, and the Lord's supper.

10. THE GREAT COMMISSION

Matthew 9:36-38; 28:19-20; Mark 16:15; Luke 24:47-48; Acts 1:8; 8:1,4; Romans 10:13-15; I Corinthians 9:13-14

We believe that our Lord commanded us to preach the Gospel and to make disciples of all nations, and that every believer is to be a witness for Jesus Christ, trusting in the power of the Holy Spirit; and that we are responsible to pray for, support, and send missionaries into all the world.

11. MARRIAGE AND HUMAN SEXUALITY

(Gen. 1:27; Gen. 5:1-2, Mark 10:6, Gen. 2:21 – 24; Mark 10:2-12; Matt. 19:3-11; Eph. 5:21-33; 1 Tim. 3:2, 12; 1 Peter 3:1-7, Mal. 2:14 – 16; 1 Cor. 7:2-5; Lev. 18:1-30; Rom. 1:24-32; 1 Thess. 4:1-8; Jude 7)

We believe God intentionally designed and created humanity male and female. We believe marriage is ordained and instituted by God and, according to the Scriptures, can only exist and be fulfilled between one man and one woman. A civil government's sanction of a union will be recognized as a legitimate marriage by the church only to the extent that it is consistent with the definition of "marriage" found in this Statement of Faith.

We believe marriage is a picture of the relationship of Christ and the Church and is to be a lifelong, covenant relationship between a man and a woman based on love, respect, mutual submission and personal sacrifice.

We believe God intended sexual intimacy to be enjoyed only within the context of the male and female marriage relationship; and that all other sexual relations outside of marriage are personally destructive, sinful, inconsistent with the teachings of the Bible and the Church, and forbidden by God.

ADMISSIONS

Enrollment at Big Valley Christian School is a privilege. An applicant may be accepted or denied entrance after a careful evaluation of the application. The school admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school.

All new students entering Big Valley Christian School are automatically placed on academic and behavioral probation for the first 90 days of school.

Grades K through 8

Kindergarten students should be five (5) years old by December 1 and a first grade student should be six (6) years old by December 1. School readiness is a criterion for admission to any grade. Generally, achievement should be at grade level. Students not achieving at grade level may be placed in our Academic Enrichment Program for an additional fee. This would be based on current testing of the prospective student. In addition, regular attendance in a local church is encouraged but not a requirement for admission.

Admission Criteria

The criteria used by a school administrator to determine the admissibility of an applicant are the following:

- The applicant should have demonstrated on a standardized test that they are academically prepared for BVCS.

- The applicant should have a satisfactory citizenship record in the school they are presently attending.
- The applicant should have a minimum 2.0 G.P.A. in the present school year.
- The applicant must desire to attend BVCS and be willing to comply with the school's standards as printed in the Parent-Student Handbook.
- Students above the 4th grade should desire to attend by their own volition. Those who have developed a contempt for the Christian way of life may not be admitted.

Students who have had previous academic and/or behavioral issues or have been suspended, expelled, or have a juvenile record should be given the test of time to prove their sincerity before admission is considered. Emotionally challenged children or those who are physically handicapped are admitted only if BVCS is able to meet their needs. Enrollees should express a general eagerness to learn.

Grades 9 through 12

Big Valley Christian High School is committed to the development of Christian leaders and therefore it becomes foundational for admission that **all students have a personal relationship with Jesus Christ** and are committed to following Him in all areas of their lives.

Admission Criteria

The criteria used by a school administrator to determine the admissibility of an applicant are the following:

- The applicant must be actively involved in a Bible teaching church whose doctrinal position is in agreement with the BVCS statement of faith.
- The applicant should have demonstrated on a standardized test that they are academically prepared for BVCS.
- Students above the 4th grade should desire to attend by their own volition. Those who have

developed a contempt for the Christian way of life may not be admitted.

- The applicant should have a minimum 2.0 G.P.A. in the present school year.
- The applicant must desire to attend BVCS and be willing to comply with the school's standards as printed in the Parent-Student Handbook.

Admissions Procedures

- Return the completed Application for Admission which includes the appropriate parent/guardian signatures. All parts of the Application for Admission must be returned before an interview is scheduled.
- Submit a copy of the student's most recent report card or transcripts showing grades and citizenship/conduct for the current school year, any standardized testing scores for the current school year, and a birth certificate.
- Submit a check with the application for the new student application and registration fee. **These fees are not refundable.** An application is not processed until these fees are paid.
- When all required forms and fees have been submitted, and reference forms have been received, including the current school, reference and church reference (pastor, youth pastor), a personal interview will be arranged with the campus principal and/or designated administrator. At least one parent and the student must be present for the interview.
- A student's entrance into the school is determined after the application process has been completed. Because it is a privilege to be a student at Big Valley Christian High School, an applicant may be accepted or denied entrance after an evaluation of the application process. The school admits students of any race, color, national and ethnic origin with all the rights, privileges, programs and activities generally accorded or made available to students at the school.

PARENT-STUDENT HANDBOOK AGREEMENT

A parent of a K-6th grade student is required to sign a form stating that they have read and agree to support and follow the policies and standards listed in the Parent-Student Handbook. Both parent and student of 7th-12th grade are required to sign the form.

STUDENT RE-ENROLLMENT

Students who are currently enrolled at BVCS may re-enroll for the following year. Re-enrollment forms and all applicable fees (non-refundable) are accepted during the re-enrollment period. All re-enrollments are subject to administrative approval and specific academic or behavioral circumstances may warrant a denial of re-enrollment of a student. After completion of the re-enrollment period, new student applications will be accepted for the fall school year.

COMMUNICATION

To effectively inform parents of school activities, curriculum requirements, and current news regarding Big Valley Christian School, parents have access to the school's website at www.bvcs.org. This information is updated on a regular basis. In addition, teachers have a webpage where they post class-specific information. Teachers may be contacted through an email link on their teacher webpage.

- Changes in calendar dates, special announcements, or other immediate parent information will be communicated through special notices home.
- 6th – 12th grade families have personal access to their student's grades through Powerschool.
- In an emergency, should the school be without power or telephone service, communication to parents will be

through radio station KOSO 92.9 FM and KESP 970 AM.

- K – 5th grade classroom newsletters are distributed each Friday as well as posted on the website.
- The *Big Valley Voice* newsletter includes details of school events, recognition of student achievement, and other items of educational and school interest.

STUDENT HEALTH

The physical health and welfare of each student is important. Please do not send your student to school at any time with a fever, even if they appear to feel fine.

Medication

If it becomes necessary for medication to be administered at school, a parent must:

1. Obtain a "Consent for Medication" form from the school office EACH TIME the need for a new medication arises.
2. Have your child's doctor COMPLETELY fill out the form and return it with the medication. The medication MUST be in the original labeled container for that specific medication.
3. Bring the medication to the school. Over-the-counter medications dispensed through the office require the same consent form to be filled out COMPLETELY by a parent and physician. The school will not be able to dispense any form of medication without a current, signed "Consent for Medication" form.

With the exception of asthmatic inhalers (explained in the following paragraph), NO medication, prescription or non-prescription is to be carried by a student while on the campus or at a school activity.

Students with asthmatic conditions requiring the use of an inhaler must have a prescription on file with the office specifying the conditions for

use. A physician may prescribe an inhaler to be carried by the student. This must be indicated on the Consent for Medication Form.

Big Valley Christian School **DOES NOT** provide Tylenol, Aspirin, cough drops, etc. for use by a student.

Special health problems should be discussed with your student's teacher and office staff.

There are some communicable diseases which require a child to have written clearance before re-admission to school. A list of communicable diseases is available from the office staff. A physician's note may be necessary for re-admission to the school (or if the student's recovery is in question). If your student is ill with a specified communicable disease, please contact the school office before returning to school.

Health Documents

Every student is required by the California State Department of Health to have their immunization record on file in the school office. New students must provide an up-to-date immunization record with their registration packet. Students with medical or religious exemptions will be excluded from school in the event of an outbreak of any of the non-immunized diseases.

First Grade Students

Every first grade student must submit proof of a physical examination that was completed no more than 18 months prior to starting first grade. Parents are asked to inform the school office of any medical condition or restriction that may impact their student while they are at school.

Screening

Students may be screened for vision, dental, hearing and/or height/weight needs. Results will be documented in the student's health file.

BIBLE

Each student will need to provide their own Bible. As a school, in order to have the same study and Bible memory reference, the school has chosen the New International Version Bible (NIV) to use in the classroom. As meanings of verses and words are discussed as well as memorization, it makes understanding easier if all students can refer to the same translation.

EMERGENCY PREPAREDNESS

Big Valley Christian School has developed an emergency preparedness plan in the event of a disaster. The Administration will institute the appropriate emergency plan as determined by the type of disaster that occurs. The entire school staff is apprised of the steps to be taken in the event of a disaster.

Earthquake and fire drills are practiced on a regular basis. Should the school be without power and/or telephone service, parents can tune their radios to KOSO 92.9 FM and KESP 970 AM for further information.

EXTENDED CARE

Extended Care is available from 6:30-8:30 a.m. and 3:00-6:00 p.m. for Kindergarten through 8th grade students. Extended Care is available for students on a regular basis or parents may drop-in students whenever the need arises. For the safety of all students, any K-6th student on campus before 8:00 a.m. or after 3:20 p.m. will automatically be sent to Extended Care. Any 7th-8th student on campus before 7:30 a.m. or after 3:20 p.m. will automatically be sent to Extended Care. Details and charges for Extended Care are available in the school office.

INSURANCE RESPONSIBILITY

Should your student become injured at school or at a school function and require medical

attention, the parent is responsible as the primary health insurance carrier for the child.

BVCS does not provide insurance; however a student can receive information on low-cost insurance coverage from the school office.

SCHOOL PROPERTY

Any student involved in destroying, damaging, vandalizing, stealing, writing, or carving on school or personal property (of others), will replace either in cost or kind and/or face disciplinary action. If warranted, the local authorities may be called in to assist in dealing with the situation.

FIELD TRIPS

The educational program may include special excursions and trips for students.

- Only students from the participating class may attend the field trip.
- A friend or sibling is not allowed to attend another grade's field trip.
- Any parent who chooses not to let their student go on a field trip must keep them at home.
- Drivers for field trips must have seatbelts in their car for each occupant.
- The school's insurance is secondary to that of the owner of the vehicle.
- Drivers must be 25 or older.
- Drivers must provide proof of insurance (via a Declarations Page) for the driver/vehicle and have liability coverage of at least \$100,000/\$300,000.
- Drivers must refrain from doing anything that is out of the guidelines of the field trip or school policies.
- **One week prior to driving on a field trip the driver must provide the school with the Declarations Page of their insurance, driver's license and signature card.**

MISCELLANEOUS

Bicycles on Campus

Students who ride their bike to school must make sure that it is placed in the bike rack and locked. A bike must be walked on and off the campus at all times. The school cannot be responsible for stolen or damaged bicycles brought onto the campus.

Computer/Internet Usage Agreement

Students 3rd-12th grade will sign a computer/internet agreement each year.

Conflicts

Big Valley Christian School is first and foremost God's school. Accordingly, we try to resolve disagreements in a biblical manner. Parents are encouraged to resolve differences with a staff member by following the Matthew 18 mandate and going directly to the person(s) involved and working out differences. Failing that, if the conflict still resides at the classroom level, a parent may bring the issue directly to the principal.

Early Withdrawal

Parents are charged a \$25 processing fee for any withdrawal after July 1st. Also, parents must give notice in writing 30 days in advance when withdrawing students. Any family not giving a 30 day written notice will be required to pay full tuition for that month.

Financial Information

Financial information is available in the school office.

Lost and Found

A lost and found repository will be maintained on the school grounds. Articles not claimed at the end of each month will be given to a charity. Please check the lost and found on a regular basis.

Media Materials

If you happen to find media materials which need to be reviewed, please bring it to the attention of the Administration.

Parent-Student Handbook Changes

During the school year it might be necessary to change or modify a particular school policy or guideline. **The administration reserves the right to change any of these guidelines without prior notification.**

Personal Possessions

Personal possessions that are brought to school are brought at the responsibility and risk of the owner. The school is not responsible for loss of or damage to an individual's possessions. The school's insurance covers school property only.

Pictures

Pictures will be taken in the fall and the spring for Elementary Students. Pictures will be taken at Lion Pride Day for High School and ROAR Day for Junior High. Please watch for the notices that your student will bring home.

Pledge to the American Flag

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands; one nation under God, indivisible, with liberty and justice for all.

Pledge to the Christian Flag

I pledge allegiance to the Christian flag, and to the Savior for whose kingdom it stands. One Savior, crucified, risen, and coming again, with life and salvation for all who believe.

Pledge to the Bible

I pledge allegiance to the Bible, God's Holy Word. I will make it a lamp unto my feet, and a light unto my path. I will hide its words in my heart that I might not sin against God.

Skateboards and Scooters on Campus

The use of skateboards, scooters, rollerblades, skates, etc. is prohibited from campus before, during and after school.

Visitors

We have a closed campus policy regarding visitations. Students interested in attending BVCS are the only students allowed to visit the campus.

- Approval must be given by the Administration two (2) days prior to the requested date.
- All visitors, including parents, must sign in at the office and must wear the visitor's badge he/she is issued.
- Classroom visits are not permitted during the first two and last two weeks of each semester.
- Visitors should behave and dress in an appropriate manner for our school.

Volunteers

Volunteers are welcome. They are required to sign-in in the school office and wear a Visitor's badge. Volunteers must follow the BVCS staff dress code standards.